# **Privacy Policy**

Last Updated: 12 December 2025

Welcome to Shree Rama Managers LLP ("the Company"). The Company respects your privacy and is committed to protecting the personal information shared through its website <a href="https://shreerama.co.in/">https://shreerama.co.in/</a>

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This Privacy Policy explains how personal information is collected, used, stored, and protected when users submit details through the Contact Us form or communicate with the Company through various communication channels.

- 1. Information Collected
- 1.1 Personal Information

When users submit the Contact Us form, the Company may collect:

Full name

**Email address** 

Mobile number

Any information voluntarily shared in the message field

1.2 Technical Information

The website may automatically collect:

IP address

Browser type and device information

Website usage data through cookies and analytics tools

2. Purpose of Collection and Use

Personal information is collected and used for the following purposes:

Responding to inquiries and requests

Communicating with users regarding services, queries, or information requested

Improving website performance and user experience

Maintaining internal communication and compliance records

Personal information is not used for unsolicited communications.

## 3. Legal Basis for Processing

Personal data is processed based on:

User consent provided at the time of submission

Legitimate business interests of the Company

Compliance with applicable legal and regulatory requirements

## 4. Disclosure of Information

The Company does not sell, rent, or trade personal information.

Information may be disclosed only to:

Authorized personnel of the Company for communication and inquiry resolution

Technology service providers (including hosting, email, and communication platforms) strictly for operational purposes

Governmental, regulatory, or legal authorities when required by law

All third parties are required to maintain appropriate confidentiality and data protection standards.

### 5. Cookies

The website uses cookies to:

Enhance website functionality and performance

Analyze website traffic and usage patterns

Maintain website security

Users may disable cookies through browser settings; however, certain website features may be affected.

## 6. Data Security

The Company implements reasonable and industry-standard security measures, including:

Secure servers and access controls

Limited access to personal information

Periodic monitoring and system updates

While reasonable safeguards are applied, no method of electronic transmission or storage is completely secure.

#### 7. Data Retention

Personal information is retained only:

For the period necessary to fulfill the purpose of collection

To comply with legal, regulatory, and audit requirements

Data is securely deleted or anonymized once no longer required.

## 8. User Rights

Users may request:

Access to personal information

Correction of inaccurate or incomplete data

Deletion of personal data, subject to applicable laws

Withdrawal of consent at any time

Requests may be sent to <a href="mailto:support@shreerama.co.in">support@shreerama.co.in</a>

#### 9. External Links

The website may contain links to third-party websites. The Company is not responsible for the privacy practices or content of such websites.

# 10. Changes to This Policy

This Privacy Policy may be updated periodically. Users are encouraged to review this page regularly for any changes.

## 11. Contact Information

Shree Rama Managers LLP Website: <a href="https://shreerama.co.in/">https://shreerama.co.in/</a>

Email: <a href="mailto:support@shreerama.co.in">support@shreerama.co.in</a>